

# Nebraska Lutheran Outdoor Ministries

## Job Description

**Position Title:** Summer Cook – Carol Joy Holling Camp Date: March 2023

**Reports To:** Chef & Manager of Food Services

### **Summary of Responsibilities**

The summer cook (June 11 to July 29) at Carol Joy Holling Camp, Conference & Retreat Center supports the Food Services operations of NLOM's camping and retreat ministry through the preparation and serving of menu items, setup and breakdown of food stations while maintaining the uppermost in hygienic standards.

### **General Responsibilities & Expectations**

1. Provide summer food services for campers, staff and other guests at Carol Joy Holling Camp, Conference & Retreat Center.
2. Treat all people, including fellow staff members, campers and guests with a "We Care About You" mentality...making food something people rave about in describing their Carol Joy Holling Camp experience.
3. Bring joy and fun to the kitchen, and work in a way that is both productive and enjoyable.
4. Employ sanitary practices which are observable.
5. Maintain the kitchen and storage areas in a way that keeps them looking "brand new."

### **Specific Responsibilities**

#### **Meal Preparation & Presentation**

1. Follow processes to prepare meals which assure food safety, timely preparation, adequate quantities, and attractive presentation of all meals—maintaining specific attention to appearance of table, buffet, and ambience of the dining spaces.
2. Maintain buffet and tables during serving hours.
3. Ensure proper storage and labeling of all leftovers.

#### **Kitchen, Storage, & Loading Dock Maintenance**

1. Maintain entire kitchen area in clean, sanitary, orderly fashion including cabinets, counter tops, equipment, and dishwasher areas (with written documentation of cleaning schedules).
2. Maintain refrigeration temperature charts.

### **Professional Expectations and Requirements**

1. Maintain adherence to the *Code of Ethics* of the American Camp Association.
2. Subscribe to NLOM's Code of Conduct and NLOM's Communications Covenant.

### **General Work Schedule**

1. The specific schedule will be provided by the Sous Chef
2. Weeks needing 24-32 hours/week assistance are June 11 thru July 29.

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